



**CONSERVATION
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Community Volunteer Ambassador – Whiskeytown National Recreation Area

Location: Whiskeytown, California

Position Details:

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to communities.

The CVA will work across divisions within Whiskeytown National Recreation Area to develop existing and new volunteer opportunities within the park. They will engage with park partners and local community organizations to establish new and develop existing relationships. The CVA will also conduct community outreach to promote the park and recruit volunteers.

Site Description:

Whiskeytown National Recreation Area is a 42,000 acre site which focuses primarily on land and water-based recreation. Whiskeytown is home to abundant biodiversity, robust cultural resources, and a strong connection to the local community. While the 2018 Carr Fire continues to be a significant part of the story here, we now have the majority of our park reopened. There are still multiple areas that can use assistance, especially from volunteers. The program has a dedicated base of approximately 50 volunteers. There is significant room to grow the program by further developing current opportunities and creating new opportunities for the public to serve.

Position Responsibilities:

- Develop at least 4 new volunteer positions
- Coordinate at least 4 volunteer events
- Continue volunteer recruitment for existing positions
- Advertise new positions and events through a variety of channels. (social media, print, in-person, etc.)
- Attend community events to promote the park and recruit volunteers. Community events include but are not limited to local farmers markets, The Salmon Festival, and The Shasta County Fair
- Promote outreach and regularly meet with park partners
- Regularly work across park programs to develop volunteer opportunities
- Open new and maintain communication lines to community groups
- Work with park leadership to maintain communication with local tribal communities
- Develop relationships and establish regular communication with historically underserved communities

CVA Minimum Requirements:

- Strong work ethic and goal oriented
- Willingness and ability to work both independently and collaboratively
- Skills with Microsoft Office software (Excel, Word, Outlook, etc.)
- Excellent written and communication skills
- Good interpersonal skills
- Participate in the CVA National Early Service Training in late March/early April 2024 (date TBD)
- Be a U.S. citizen or lawful permanent resident.
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED



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- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Be able to provide proof of a driver's license and complete a MVR check
- Must be over 21 years old or have had license for at least 3 years to be insured in this position

Preferred Qualifications:

- Experience with public speaking
- Proficiency with the Spanish language
- Community outreach and communications experience
- Experience leveraging social media for public engagement
- Prior experience working with volunteers or as a volunteer
- Prior experience working with tribal communities and historically underserved communities
- Local resident and familiarity with the local community
- 2 or 4 year college degree

Additional Information:

The CVA will develop professional skills and supervision techniques, including learning how to manage and develop a volunteer program. Regular training opportunities will be provided and the CVA will also be exposed to the diversity of potential career opportunities within the National Park Service.

Potential CVAs should know that Whiskeytown National Recreation Area is somewhat rural, however Redding is a nearby town with a population of 90,000.

There will be some weekend work through the year to attend and manage volunteer events.

Shared housing will be provided. Shared housing means shared use of common areas (kitchen, bathrooms, and living room); but a private bedroom. There are three housing locations that are all less than a 15 minute drive from the headquarters offices.

There may be opportunities to work on outside volunteer events for other land management agencies such as the Bureau of Land Management, US Fish and Wildlife, US Forest Service, California State Parks, and others.

Benefits:

- CVA will receive a weekly stipend of **\$600**
- Housing provided on-site.
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$6,895.00 (pre-tax) upon successful completion of the program
- \$1,200 in professional development funds for training, networking, conferences, and/or travel.
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

How to Apply

Please visit [Community Volunteer Ambassador \(cva.ri.gov\)](https://cva.ri.gov) to review "Member Positions" by region and find instructions on how to apply.

The CVA position will start on **Monday, January 22nd, 2024**, and run for 48 weeks until Friday, December



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20th, 2024. Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2024>. Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Sunday, December 10th, 2023**.

For Application Questions:

Please contact Geoff Elliot, Program Director at gelliot@conservationlegacy.org

Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, political affiliation, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.