



**CONSERVATION
LEGACY**



Community Volunteer Ambassador - River Raisin National Battlefield Park

Location: Monroe, MI

Program Details:

Stewards Individual Placements provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to local communities.

Community Volunteer Ambassadors (CVAs) support Volunteer-in-Parks programs at National Park Service sites nationwide. This ranges from National Park, National Monuments, National Battlefields, National Historic Sites, National Recreation Areas, and more. The Community Volunteer Ambassador Program was developed to support NPS sites in connecting with their local communities through service and to provide young adults with a professional development opportunity within the National Park Service. CVAs provide capacity for NPS sites to establish community partnerships, develop new volunteer opportunities, and build volunteer program resources.

Site Information

River Raisin National Battlefield Park preserves, commemorates, and interprets the January 1813 battles of the War of 1812 and their aftermath in Monroe and Wayne counties in Southeast Michigan. The Battles of the River Raisin resulted in the greatest victory for "Tecumseh's Confederation" and the greatest defeat for the United States during the War of 1812. Although American forces were victorious in the first battle, the second ended in what was described as a "national calamity" by then General William Henry Harrison, and later President of the United States. The battle cry, "Remember the Raisin!" inspired a massive U.S. victory at the Battle of the Thames, which sealed the War of 1812 in the western theater for the U.S., claimed the life of the great Shawnee leader, Tecumseh, and resulted in the end of the American Indian Confederation. The aftermath of the Battles resulted in the implementation of Indian removal from the Northwest Territory at the conclusion of the War of 1812, an aftermath that continues to influence the United States today.

The Park headquarters are located in Monroe (Michigan), approximately 30 miles south of Detroit and 15 miles north of Toledo. The current number of active volunteers range from 160-250 with many not returning since COVID.

Position Summary

The Community Volunteer Ambassador (CVA) will serve as part of the volunteer management team and play a key role in volunteer recruitment, training, scheduling, recognition, and program management. The CVA will serve as the front line volunteer coordinator for the park's individual programs, as well as coordinate group service projects for a diverse range of volunteers. The CVA will also implement an outreach plan focused on community engagement and youth audiences that includes social media, website, and community event participation. The CVA will also be trained in visitor service and interpretation, and have the opportunity to provide programs to K-12 youth, seniors, organized groups, and general visitors.

Position Responsibilities:

CVA's responsibilities include:

- Serve as liaison between volunteer and park staff
- Coordinate public service days

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- Keep communications with volunteers open and engaging with newsletters and correspondence
- Conduct outreach to recruit new volunteers
- Establish a regular volunteer onboarding and training program
- Maintain volunteer records and report hours to their supervisor
- Assist Park staff when needed

CVA Minimum Requirements:

The Ideal CVA has skills from work volunteer experience.

- Basic Skills required:
 - Public Speaking
 - Ability to respectfully interact with diverse groups of people
 - Computer literate, Proficient in Microsoft Office programs (Excel, Word, PowerPoint) and Data entry
 - Graphic design skills are a plus
 - Social Media skills are a plus
- Participate in the CVA National Early Service Training in early April 2023
- Be a U.S. citizen or lawful permanent resident
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Be able to provide proof of a driver's license and complete a MVR check
 - Must be over 21 years old or have had license for at least 3 years to be insured in this position.
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Have reliable form of transportation.

Preferred Qualifications

Relevant experience:

- Working or volunteering in a setting that regularly engages the public, specifically in a visitor-service, park or museum setting
- Working at a summer camp, park, or museum, coordination or planning events
- Mentoring/leading/training volunteers or staff in any setting
- Project planning & management
- Relevant Educational Background/Majors:
 - Public History, Education, Museum Studies, Art History, Natural Resource management, or Program management

Work Ethic and Attitude:

- Self-motivated individual with an outgoing, friendly attitude who will be excited to take on the responsibility of volunteer program management.
- Professional, reliable, and detail-oriented.
- Demonstrate strong communication, interpersonal, computer, and organizational skills.
- Flexibility, teamwork, and a positive attitude is a must!

Benefits:

- CVA will receive a weekly stipend of **\$500** (additional \$65/week, if housing is not provided)
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$6,495.00 (pre-tax) upon successful completion of the program
- Professional development funds
- Networking opportunities within the National Park Service and partnering organizations

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- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

Additional Information

Opportunity to collaborate with Tribal Nations and gain knowledge how a small park operates and experience creating new educational exhibits.

How to Apply

Please visit [Community Volunteer Ambassador \(cvainternships.org\)](https://cvainternships.org) to review “Member Positions” by region and find instructions on how to apply.

The CVA position will start on **Monday, February 6th, 2023**, and run for 50 weeks until Friday, January 19th 2024. Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application>. Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Friday, January 20th**.

For Application Questions:

Please contact Geoff Elliot, Program Director at gelliot@conservationlegacy.org

Stewards Individual Placements Program does not and will not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all.