



**PLEASE NOTE: Applicants will need to apply here:**  
<https://form.jotform.com/StewardsIPP/cva-member-application-2026> Application form requires a resume, cover letter, professional references.

**Position Title: Community Volunteer Ambassador, Big Hole National Battlefield – AmeriCorps**

**Conservation Legacy Program: Stewards Individual Placements Program**

**Site Location: Big Hole National Battlefield**

16425 MT-43, Wisdom, MT 59761

**Terms of Service:**

- **Start Date: 2/23/2026**
- **End Date: 2/5/2027**
- **AmeriCorps Slot Classification: 1700 Hour Slot**

**Purpose:**

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train emerging leaders to assist park units in building lasting connections to communities.

Sitting at the crossroads of cultural history, service opportunities, and natural beauty is Big Hole National Battlefield (BIHO), the site of an attack on nímí·pu· (Nez Perce) emigrants by the U.S. Army in 1877. The BIHO team works closely with Nez Perce National Historical Park (NEPE, Spalding, ID) and Whitman Mission National Historic Site (WHMI, Walla Walla, WA), known as the Tri-Parks, to tell the powerful story of our tribal partners, their resilience, and the impact of their journeys. Volunteers are welcomed in all departments to assist in the stewardship of these places and stories. Though the VIP program is small, there is much room for growth, and the Community

Volunteer Ambassador (CVA) will have the ability to craft new and needed infrastructure.

The CVA will learn about and work with the BIHO/NEPE/WHMI Tri-Parks to conduct a volunteer needs assessment, create essential infrastructure, and perform outreach to surrounding communities. The work completed by the CVA will build capacity, remove uncertainty, and leave a legacy across nearly 700 miles.

### **Description of Duties:**

- Conduct VIP needs assessment at BIHO, WHMI, and NEPE, in all departments
- Craft infrastructure for each of these sites, dependent upon findings in the needs assessment
- Assist in managing the Tri-Park volunteer.gov umbrella account
  - Includes posting volunteer opportunities, managing applications, monitoring volunteer hours reporting, and other tasks as needed
- Coordinate VIP outreach with existing and new partnerships
- As appropriate, write SOPs for established volunteer tasks
- Create VIP handbooks for Tri-Parks volunteers
- Craft VIP honors and awards tracking sheets
- Assist with minor janitorial and facilities tasks as needed
  - Typically includes light cleaning in the offices, visitor center, and restroom facilities year-round, and snow shoveling during the winter months
- Assist with programming and guest services as workload allows.

### **Qualifications:**

- Driver's license and personal vehicle
- Friendly spirit
- Ability to work both independently and with a team
- Excellent communication skills, including seeking and giving effective feedback
- Adherence to professionalism and a strong work ethic
- Critical thinking and problem-solving skills
- United States citizen, United States national, or a lawful permanent resident alien
- At least 17 years of age
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

### **Preferred Qualifications:**

- Local applicants
- Experience in differing work environments
- Experience working with a volunteer workforce
- Experience in volunteer recruitment and retention.

### **Our Commitment:**

*Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to the hiring manager.*

### **Time Requirements:**

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

### **Orientation and Training:**

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.
- Week-long, in-person training on NPS volunteer program management and leadership skills
- Year-long continuum of learning supporting professional development
- \$750.00 in Professional Development Funds for travel and training

### **Additional Position and Community Information:**

Duty station is remote and requires a driver's license and vehicle.

Housing included! Private room in a shared house 1/3 mile from the office.

The chance to work closely with three unique sites (BIHO, WHMI, NEPE), and cross-departmentally.

Hiking, hot springs, snow-shoeing, down-hill and cross-country skiing, fishing, camping, and more outdoor recreational activities abound.

Unique resources and opportunities to learn about indigenous cultures and Western history.

### **Benefits:**

- Segal AmeriCorps Education Award of \$7,395.00
- Living Allowance of \$600.00 per week.
- Additional Benefit of \$150.00 per week if housing is NOT provided by NPS host site at no cost to the participant.
- Healthcare Coverage if Eligible
- Childcare Coverage if Eligible
- Loan forbearance if Eligible
- Interest Payments if Eligible
- 10 Federal Holidays, 13 days Personal Leave, 13 days Sick Leave

### **Evaluation and Reporting:**

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

### **How to Apply**

Please visit [Community Volunteer Ambassador \(cvinternships.org\)](http://cvinternships.org) to review “Member Positions” by region and find instructions on how to apply.

The CVA position will start on **Monday, February 23, 2026** and run for 50 weeks until Friday, February 5, 2027.

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Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with different populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

**Application Timeline:** Applications will be reviewed on a rolling basis. Final deadline is **Friday, January 9, 2026.**

For Application Questions:

Please contact James Gasaway, Program Director at [jgasaway@conservationlegacy.org](mailto:jgasaway@conservationlegacy.org)

*Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*

*We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.*