



**CONSERVATION
LEGACY**



Community Volunteer Ambassador - Springfield Armory National Historic Site/Coltville National Historical Park

Location: Springfield, MA

Program Details:

Stewards Individual Placements provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to local communities.

Community Volunteer Ambassadors (CVAs) support Volunteer-in-Parks programs at National Park Service sites nationwide. This ranges from National Park, National Monuments, National Battlefields, National Historic Sites, National Recreation Areas, and more. The Community Volunteer Ambassador Program was developed to support NPS sites in connecting with their local communities through service and to provide young adults with a professional development opportunity within the National Park Service. CVAs provide capacity for NPS sites to establish community partnerships, develop new volunteer opportunities, and build volunteer program resources.

Site Information

Located in Western Massachusetts and Connecticut in the Connecticut River Valley, the sites focus on the global impacts of the second American industrial revolution and precision manufacturing. Our VIP programs have different focuses between Springfield and Hartford.

Position Summary

The Connecticut River Valley is ripe with institutions and people working toward common goals of social justice and climate action. The CVA will work with other agencies and partners to coordinate opportunities, share information with local populations, recruit volunteers to support events and to promote the events with internal and external audiences. This is an opportunity for strategic coordination in working in a robust partnership atmosphere for community engagement. The CVA will:

- Work with youth program initiatives to recruit youth from local community for participation
- Work with other NPS units to coordinate opportunities

Position Responsibilities:

CVA's responsibilities include:

- Coordinate and understand of all the partners and opportunities in both communities.
- Represent the NPS in work with other agencies and partners to
- Coordinate opportunities, share information with local populations
- Recruit volunteers to support events and to promote the events with internal and external audiences.
- Represent the NPS to perform strategic coordination of community initiatives with federal, state and local agencies in Springfield and Hartford.

CVA Minimum Requirements:

- Communication skills to attend meetings, represent NPS, share notes
- Motivated and able to identify opportunities in creative ways to bring groups together.
- Basic social media skills

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- Comfortable in group settings
- Leadership skills
- Able to work independently
- Enjoys working with youth and partners
- Creative and energetic
- Participate in the CVA National Early Service Training in early April 2023
- Be a U.S. citizen or lawful permanent resident
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Be able to provide proof of a driver's license and complete a MVR check
 - Must be over 21 years old or have had license for at least 3 years to be insured in this position.
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Have reliable form of transportation.

Preferred Qualifications

- Local applicants preferred-Hartford or Springfield areas
- Social media skills
- Writing skills
- Comfortable staffing a booth for events
- Organizational skills
- Experience engaging the public

Benefits:

- CVA will receive a weekly stipend of **\$500** (additional \$65/week, if housing is not provided)
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$6,495.00 (pre-tax) upon successful completion of the program
- Professional development funds
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

Additional Information

- Able to work in outdoor conditions
- Some work is remote-ability to work remotely
- Collaborate with other NPS sites and local partners
- No housing available
- Some weekend work
- Some evening work

How to Apply

Please visit [Community Volunteer Ambassador \(cvainternships.org\)](https://cvainternships.org) to review "Member Positions" by region and find instructions on how to apply.

The CVA position will start on **Monday, February 6th, 2023**, and run for 50 weeks until Friday, January 19th 2024. Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application>. Application form requires a resume, cover letter, professional references.



Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Please submit your application by **Friday, December 9th** to ensure full consideration.

For Application Questions:

Please contact Geoff Elliot, Program Director at gelliott@conservationlegacy.org

Stewards Individual Placements Program does not and will not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all.