



**PLEASE NOTE: Applicants will need to apply here:**  
<https://form.jotform.com/StewardsIPP/cva-member-application-2026> Application form requires a resume, cover letter, professional references.

**Position Title: Community Volunteer Ambassador, Fort Union National Monument**  
– AmeriCorps

**Conservation Legacy Program:** Stewards Individual Placements Program

**Site Location: Fort Union National Monument**

3115 SR 161, Watrous, New Mexico 87753

**Terms of Service:**

- **Start Date: 2/23/2026**
- **End Date: 2/5/2027**
- **AmeriCorps Slot Classification: 1700 Hour Slot**

**Purpose:**

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train emerging leaders to assist park units in building lasting connections to communities.

Fort Union National Monument's volunteer program focuses primarily on living history (time period costumed) interpretation and special events along with visitor center operations and preservation activities of the adobe ruins for an 1800s Army fort.

The CVA will assist with outreach and recruiting volunteers for living history, events, preservation work and assist with managing volunteer logistics, and in reporting volunteer accomplishments.

**Description of Duties:**

- Training to understand the goal and mission of Interpretation.
- Assist in volunteer recruiting, creation of position descriptions, scheduling, and Job Hazard Analysis.
- Represent Fort Union National Monument in a professional manner, presenting its history and mission to varied audiences.
- Working collectively with federal staff, volunteers, community contacts, colleges and other entities in a respectful manner.

**Qualifications:**

- Must present a professional appearance.
- Must be able to read, write, and speak English proficiently.
- Must communicate on a regular reporting basis to the supervisor.
- Must be respectful to others and have the ability to understand the multiple perspectives of others.
- United States citizen, United States national, or a lawful permanent resident alien
- At least 17 years of age
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

**Preferred Qualifications:**

- Experience in public speaking is beneficial.
- Must be effective in communicating ideas, concepts and duties to others respectfully and clearly.
- Must communicate with supervisor regularly.

**Our Commitment:**

*Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up*

*to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to the hiring manager.*

### **Time Requirements:**

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

### **Orientation and Training:**

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.
- Week-long, in-person training on NPS volunteer program management and leadership skills
- Year-long continuum of learning supporting professional development
- \$750.00 in Professional Development Funds for travel and training

### **Additional Position and Community Information:**

Candidate must have their own transportation as this is a remote site about 30-minutes from stores and gas stations.

NPS Host Site will provide housing at no cost to the CVA. A furnished efficiency apartment is available with fenced in yard, laundry facilities, and a fitness room nearby. Candidate will work on occasion in living history garb for costumed third person interpretation for an 1800s historic fort.

### **Benefits:**

- Segal AmeriCorps Education Award of \$7,395.00
- Living Allowance of \$600.00 per week.

- Additional Benefit of \$150.00 per week if housing is NOT provided by NPS host site at no cost to the participant.
- Healthcare Coverage if Eligible
- Childcare Coverage if Eligible
- Loan forbearance if Eligible
- Interest Payments if Eligible
- 10 Federal Holidays, 13 days Personal Leave, 13 days Sick Leave

### **Evaluation and Reporting:**

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

### **How to Apply**

Please visit [Community Volunteer Ambassador \(cvainternships.org\)](https://cvainternships.org) to review “Member Positions” by region and find instructions on how to apply.

The CVA position will start on **Monday, February 23, 2026** and run for 50 weeks until Friday, February 5, 2027.

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Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with different populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

**Application Timeline:** Applications will be reviewed on a rolling basis. Final deadline is **Friday, January 9, 2026.**

**For Application Questions:**

Please contact James Gasaway, Program Director at [jgasaway@conservationlegacy.org](mailto:jgasaway@conservationlegacy.org)

*Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*

*We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.*