PLEASE NOTE: All applications must be submitted through this link - https://form.jotform.com/StewardsIPP/cva-member-application-2027

Position Title: Community Volunteer Ambassador – AmeriCorps

Conservation Legacy Program: Stewards Individual Placements

Site Location: Upper Delaware Scenic and Recreational River

135 Scenic Drive, Lackawaxen, PA 18435

Terms of Service:

- **Start Date: 2/22/2027**
- **End Date: 2/4/2028**
- **AmeriCorps Slot Classification: 1700 Hours (50 Weeks)**

Purpose:

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train emerging leaders to assist park units in building lasting connections to communities.

Upper Delaware Scenic and National River (UPDE), spanning 73 miles of a clear, free-flowing river, features historical remnants of the D&H Canal and was once the home of the renowned western novelist Zane Grey. The Upper Delaware River serves as the natural border between New York and Pennsylvania, extending from Hancock, NY in the north to Port Jervis, NY in the south. The river has benefitted people for thousands of years, initially shaping the way of life for the original stewards of the land, the Lenape, Haudenosaunee, and other indigenous peoples. While later supporting a vibrant timber

industry due to its swift waters. Today, canoeists and rafters join fishermen and other outdoor recreationists in enjoying the nearly pristine waters.

Upper Delaware S&RR has a volunteer program that crosses all divisions. The volunteer program currently focuses mainly during the summer season with the majority of the program falling in the Division of Interpretation. The park partners with several organizations to provide volunteer services with an emphasis on river cleanup events.

Description of Duties:

The CVA will serve closely with established volunteer groups, including the National Canoe Safety Patrol and the Delaware Highlands Conservancy, to support and strengthen their volunteer programs. The CVA will be responsible for developing a recruitment strategy to attract new volunteers, creating retention initiatives to support and engage current volunteers, and assisting with graphic design projects such as posters, social media content, and web materials. The overall goal is to increase volunteer participation and enhance the capacity of each organization.

Responsibilities:

- Develop strong relationships with partners.
- Serve with other divisions to orient them to the volunteer program.
- Serve with other divisions to enhance and or develop new volunteer positions.
- Develop a recruitment strategy for the volunteer program including social media posts.
- Assist with developing proposals for national internship opportunities.
- Mentor new and existing volunteers.

Qualifications:

- Preferred degree majors include, but are not limited to:
    - History, Education, Environmental Sciences, Parks and Recreation, Social Sciences, Biology, and Public Relations
- Ability to serve independently
- Strong team player
- Effective time-management skills
- Strong oral and written communication skills
- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veterans, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National

Service Criminal History Check.

Preferred Qualifications

- Experience with public speaking including presenting programs, staffing information desks etc
- Experience working in a team setting including collaboration on projects and ideas.
- Demonstration of leadership skills and ability to work independently.

Our Commitment:

Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to Vanessa Morrison at vmorrison@conservationlegacy.org

Time Requirements:

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

Orientation and Training:

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.
- Week-long, in-person training on NPS Volunteer Program Management and leadership schools.
- Year-long Continuum of Learning supporting participant professional development.

- $750.00 in Professional Development Funds for travel and training.

Additional Position and Community Information:

The CVA will have the opportunity to serve with other NPS sites that are in close proximity to Upper Delaware S&RR.

Upper Delaware is rich in cultural opportunities such as art galleries, concert venues, and theaters. There are also many hiking opportunities both in the park and in the nearby Catskills and Poconos.

There is a commuter train service that runs to New York City where one can take advantage of museums, Broadway shows, and visiting other NPS sites.

The position serves M-F during the off season and then Wednesday - Sunday during the summer. A vehicle with a valid driver's license is required for the position.

Benefits:

- Segal AmeriCorps Education Award of $7,395.00
- Living Allowance of $700.00 per week.
- Healthcare Coverage if Eligible
- Childcare Coverage if Eligible
- Loan forbearance if Eligible
- Interest Payments if Eligible
- 10 Federal Holidays, 10 Days Personal Leave, 10 Days Sick Leave

Evaluation and Reporting:

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

Program Contact Information:

Please contact James Gasaway at the contact information below with any questions.

Stewards Contact information: James Gasaway, jgasaway@conservationlegacy.org

Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.