PLEASE NOTE: All applications must be submitted through this link - https://form.jotform.com/StewardsIPP/cva-member-application-2027

Position Title: Community Volunteer Ambassador – AmeriCorps

Conservation Legacy Program: Stewards Individual Placements

Site Location: Little Rock Central High School National Historic Site

2120 W. Daisy L. Gatson Bates Drive, Little Rock, Arkansas 72202

Terms of Service:

- **Start Date: 2/22/2027**
- **End Date: 2/4/2028**
- **AmeriCorps Slot Classification: 1700 Hours (50 Weeks)**

Purpose:

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train emerging leaders to assist park units in building lasting connections to communities.

Little Rock Central High School National Historic Site preserves and interprets the story of the 1957 desegregation of “America’s Most Beautiful High School” and the role of the Little Rock Nine in the U.S. Civil Rights Movement.

The site includes Little Rock Central High School and its 21-acre campus, the former Magnolia Mobil service station, the commemorative garden, and the National Park

Service (NPS) visitor center. Little Rock Central High School remains an operating public high school owned, operated, and maintained by the Little Rock School District.

Volunteers at Little Rock Central High School National Historic Site play an important role in helping serve visitors and carry out the site's mission. Their time, skills, and dedication support a wide range of activities, including maintaining and beautifying park grounds, assisting visitors, supporting safety efforts, caring for archival and museum collections, helping with educational and interpretive programs, and assisting with special projects and events.

Description of Duties:

The Community Volunteer Ambassador (CVA) position will focus on strengthening connections between Little Rock Central High School National Historic Site and surrounding communities in Central Arkansas. The CVA will help expand volunteer engagement and community outreach by promoting service opportunities, coordinating group service projects, supporting current volunteers, and connecting individuals and organizations with meaningful ways to support the site's mission. Through training, mentoring, and professional development, the CVA will gain valuable experience in volunteer management, community engagement, and National Park Service operations.

Responsibilities:

- *Volunteer Recruitment and Outreach:*
    - Promote volunteer opportunities to schools, universities, civic organizations, and community groups; respond to inquiries and engage prospective volunteers.
- *Volunteer Coordination:*
    - Organize group service days and projects, including scheduling, logistics, supplies, and follow-up.
- *Volunteer Engagement and Retention:*
    - Support current volunteers, identify new service opportunities, and foster a welcoming volunteer environment.
- *Community Partnerships and Service-Learning:*
    - Build community relationships and develop service opportunities that connect participants with the site's history and mission.
- *Park Programs and Stewardship:*
    - Support approved visitor services, educational programs, special events, and projects that care for park resources and facilities.
- *Program Administration:*
    - Maintain volunteer records, track service hours, update outreach materials, and assist with reporting.
- *Staff Collaboration:*
    - Serve with site staff to assess priorities, strengthen volunteer

engagement, and support professional development.

Qualifications:

- Interest in supporting volunteers and interns from varied backgrounds.
- Ability to serve indoors and outdoors in varied terrain and weather conditions.
- Flexibility to occasionally serve weekends and nonstandard hours.
- Successful completion of a federal background check upon selection.
- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veterans, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

Preferred Qualifications

- Ability to serve independently and collaboratively as part of a project-based team.
- Interest in public service and the mission of the National Park Service.
- Strong work ethic and effective communication skills.
- Reliable, punctual, and friendly, with a positive and professional attitude.

Our Commitment:

Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to Vanessa Morrison at vmorrison@conservationlegacy.org

Time Requirements:

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

Orientation and Training:

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.
- Week-long, in-person training on NPS Volunteer Program Management and leadership schools.
- Year-long Continuum of Learning supporting participant professional development.
- $750.00 in Professional Development Funds for travel and training.

Additional Position and Community Information:

Schedule will generally be weekdays, with occasional weekend service to support special projects.

Park housing is not available for this position.

Position offers opportunities to collaborate with other National Park Service sites and community partners.

In 2027, the site will have opportunities to commemorate two significant milestones: the 70th anniversary of the Little Rock Nine's desegregation of Little Rock Central High School and the 100th anniversary of Little Rock Central High School

Benefits:

- Segal AmeriCorps Education Award of $7,395.00
- Living Allowance of $700.00 per week.
- Additional Benefit of $200.00 per week (if housing is not provided)
- Healthcare Coverage if Eligible
- Childcare Coverage if Eligible
- Loan forbearance if Eligible
- Interest Payments if Eligible
- 10 Federal Holidays, 10 Days Personal Leave, 10 Days Sick Leave

Evaluation and Reporting:

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

Program Contact Information:

Please contact James Gasaway at the contact information below with any questions.

Stewards Contact information: James Gasaway, jgasaway@conservationlegacy.org

Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.