



**CONSERVATION
LEGACY**



Community Volunteer Ambassador – Cabrillo National Monument

Location: San Diego, CA

Position Details:

Stewards Individual Placements provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to local communities.

As a member of the Division of Interpretation, Education, and Volunteers, the CVA will be working alongside the park's volunteer coordinator to assist with Cabrillo National Monument's Volunteers-In-Parks (VIP) program. The volunteer coordinator will provide mentorship across all activities. The selectee will be properly coached in volunteer program operations and work alongside skilled volunteer supervisors across all park divisions to help manage different volunteer workgroups. The CVA will continue to work closely with each volunteer supervisor and the park volunteer coordinator to ensure congruity, efficiency, and consistency in volunteer management.

This CVA position will also help with re-envisioning and expanding our volunteer group operations at Cabrillo National Monument. Volunteer group programs are a great way to engage historically underrepresented groups in our national park units. It allows them the opportunity to not only come into the park to work with park rangers and staffing, but also helps them gain a sense of ownership of these places. We hope that through these programs that people's needs and safety are prioritized, their identity and boundaries are respected, and that we provide them the space to be part of a community. Folks that take part in our volunteer groups program will be able to take their experience back home with them and share what they learned with friends and family.

Site Description:

Climbing out of his boat and onto shore in 1542, Juan Rodriguez Cabrillo stepped into history as the first European to set foot on what is now the West Coast of the United States. In addition to telling the story of 16th century exploration, Cabrillo National Monument is home to a wealth of cultural and natural resources. It offers tremendous views of the San Diego region and an excellent opportunity to explore the natural and cultural history in the area- the Old Point Loma Lighthouse, Whale Overlook, beautiful coastal area, intertidal zone, abundant wildlife, wildflowers, and more!

Our volunteers are a diverse coalition from all origins who serve this park with their skills, dedication, and passion. In 2021, they donated more than 11,000 hours of service to the park. That's equivalent to the work of at least five full-time employees! From swearing in Junior Rangers at the Visitor Center, monitoring native animal species, to removing invasive plants at the park, these volunteers all play a vital role in "preserving unimpaired the natural and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of this and future generations." As a volunteer program, we strive to be welcoming and open to all; we are a place where you can belong and become.



Position Responsibilities:

- Support volunteer program operations by recruiting, onboarding, and ensuring training for new volunteers to make sure they all feel welcome to Cabrillo National Monument's operations.
- Support with Cabrillo National Monument's annual volunteer recognition event. This includes review of volunteer hours, curating recognition items, and assisting in the planning of the event.
- Provide administration and coordination support to volunteer program. This includes assisting with tracking and filing volunteer paperwork, monthly newsletter, and volunteer program inbox.
- Help implement a Volunteer Group Project Request Form and Volunteer Group Project Catalog, which will help establish a quick response time and matching process for volunteer groups.
- Develop engaging programming for our volunteer groups operations that includes educational components, dialogue, and stewardship projects to create a sense of ownership for participants. Examples include an introduction to our national parks, hiking 101, inclusion in the outdoors, dialogues about identity, new selection of volunteer project types, etc.
- Through community outreach and engagement, build sustainable partnerships with new audiences by inviting them to take part in our volunteer groups program.
- Maintain a supportive, positive atmosphere that welcomes and respects all individuals, promotes the potential of all volunteers, and provides a quality experience to both youth and their families.
- Plan and implement programs to support outreach during special events, including, but not limited to: Latino Advocacy Week, National Volunteer Week, Black Birders Week, National Trails Day, Latino Conservation Week, Black in National Parks Week, National Public Lands Day. Work alongside supervisor to assure programs are culturally relevant, developmentally appropriate, grounded in equity and empathy, and consistent with National Park Service values.

CVA Minimum Requirements:

- Participate in the CVA National Early Service Training in fall/winter 2022/2023
- Be a U.S. citizen or lawful permanent resident
- Be 18-30 years old at time of service (veterans up to 35 years old)
- Highly motivated and enthusiastic individual.
- Experience coordinating projects with strong attention to detail.
- Ability to plan, lead, and participate in program activities in a variety of indoor and/or outdoor settings.
- Education: High School Diploma/GED
- Submit proof of a Driver's License and undergo a Federal Background Check, upon selection
- US Citizen, or Lawful Permanent Resident Alien of the United States

Preferred Qualifications:

- Connection to nature.
- Effective communication skills.
- Ability to develop positive, authentic relationships with people from different backgrounds.
- Background and/or interest in environmental/outdoor education, outdoor recreation, and community engagement.
- Prior experience working with diverse populations.
- Valid Driver's License, preferred, but not necessary.



Additional Information:

There is no park housing available. When applicants need housing, Cabrillo's partner organization, Cabrillo National Monument Foundation, maintains a list of residents in the neighborhood who rent rooms, allowing staff to commute to the park by bicycle if desired. If a CVA will be relocating from outside the San Diego area, the most affordable housing would be a room rental, which park staff can assist with.

Schedule may include weekends to work alongside site supervisor.

Cabrillo National Monument will provide paid membership to Lead San Diego, a youth leadership organization that hosts professional development and networking events for young leaders in the San Diego-Baja Region.

The work environment is welcoming and has an open office setting. The CVA will have their own desk (with a view of San Diego Bay) located in the Interpretation, Education, and Volunteers (IEV) office next to the Volunteer Coordinator/site supervisor's desk. The CVA will be issued their own NPS laptop for flexibility to work on-site and off-site for outreach presentations.

Benefits:

- CVA will receive a weekly stipend of **\$500** (additional \$65/week, if housing is not provided)
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$6,345.00 (pre-tax) upon successful completion of the program
- Professional development funds
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority

How to Apply

The CVA position will start on **Monday, September 12th, 2022**, and run for 50 weeks until Friday, August 25th 2023. Applicants will need to apply here: [CVA Member Application 2022-2023 \(September Cohort\) \(jotform.com\)](https://jotform.com) and attach a cover.

Please ensure your cover letter addresses the specific requirements and position details for this park. You may submit one application for multiple positions by selecting all sites and attaching the necessary cover letters.

Applications Deadline

Please submit your application by Friday, July 15th to ensure full consideration.

For Application Questions:

Please contact Geoff Elliot, Program Director at gelliot@conservationlegacy.org

Stewards Individual Placements Program does not and will not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all.