



**CONSERVATION
LEGACY**



PLEASE NOTE: Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2025> Application form requires a resume, cover letter, professional references.

Community Volunteer Ambassador – Lewis and Clark National Historical Park

Location: Astoria, OR

Position Details:

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to communities.

The Community Volunteer Ambassador will play a pivotal role in engaging and empowering local youth to participate in resource stewardship and conservation efforts within the National Park. The CVA will spearhead the creation of a Youth Volunteer Corps, aiming to formalize volunteer recruitment from various high school clubs, particularly those involved in trail running, to assist with trail maintenance and other ecological initiatives. Additionally, the CVA will establish an “Ethnobotanical Garden Corps,” collaborating with local Indigenous groups, horticultural programs, and educational institutions to maintain and promote the park's ethnobotanical garden. This initiative will not only enhance the preservation of natural resources but also cultivate a deep sense of pride and responsibility among youth, fostering lasting connections to their environment and cultural heritage.

Site Description

Lewis and Clark National Historical Park is dedicated to preserving and interpreting the significant historic, cultural, scenic, and natural resources in the lower Columbia River region. The park aims to lead in national park standards while actively engaging with the community and various organizations. With a commitment to inclusivity and accessibility, Lewis and Clark NHP values diversity and fosters a transparent and accountable environment for its staff and volunteers. Visitors can look forward to enriching programs and outreach initiatives, as well as opportunities for ongoing learning and stewardship that promote collaboration and positive relationships within the community.

Lewis and Clark NHP is located 100 miles northwest of Portland and near Astoria, Oregon. The weather is typical for a temperate rain forest, with cool, wet in the winters and mild summers. The surrounding communities have shopping; medical care; entertainment—movies, concerts, and plays; restaurants; and recreation—beaches, surfing, fishing, hiking, camping, kayaking, bicycling and recreational sports.

The volunteer program at Lewis and Clark National Historical Park has a rich history spanning over 50 years, playing a vital role in the park's operations and community engagement. Volunteers enhance various aspects of the park, contributing their time and skills to areas such as interpretation and education, maintaining trails and facilities, monitoring local wildlife, including elk and songbirds, invasive plant control and restoration planting. The dedication of volunteers at Lewis and Clark National Historical Park enriches visitor experiences while fostering a strong sense of community and stewardship for the environment.

Position Responsibilities:

- Increase in volunteers and volunteer opportunities through recruitment efforts from local schools, youth groups, and other community groups.
- Create and establish a Youth Volunteer Corps.



CONSERVATION LEGACY



- Create volunteer opportunities for Youth Volunteer Corps.
- Create and establish Ethnobotanical Garden Corps.
- Using Volunteer.gov create new opportunities announcements.
- Using Volunteer.gov assist volunteers in utilizing the site to log hours.
- Assist with updating Lewis and Clark NHP volunteer manual to include Youth Volunteer Corps and Ethnobotanical Garden Corps recruitment and organization.

CVA Minimum Requirements:

- Outgoing and friendly
- Ability to establish new community relationships.
- Willingness to work as part of a team in an outdoor setting.
- Ability to plan and organize volunteer opportunities.
- Good written and verbal communication skills.
- A positive attitude.
- Organized and self-motivated
- Participate in the CVA National Early Service Training in March 2025 (date TBD)
- Be a U.S. citizen or lawful permanent resident.
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Be able to provide proof of a driver's license and complete a MVR check
- Must be over 21 years old or have had license for at least 3 years to be insured in this position

Preferred Qualifications:

- Experience in public speaking.
- Experience in community outreach and recruitment.
- Experience in leading and/or teaching youth.
- Bilingual Spanish speaking, reading, and writing skills are preferred but not required.

Additional Information:

Since there is no park housing, the park assists new employees in finding accommodation by providing lists of available housing and, if necessary, pre-checking the premises before their renting. Park staff are familiar with the community and often acquainted with the housing providers. Housing options in the surrounding communities of Astoria, Warrenton, and Seaside, Oregon, vary from houses to apartments, rooms, and hostels.

A personal vehicle is necessary for commuting from the community to the park, as there is no public transport available, and the wet coastal weather is not conducive to bicycling.

Lewis and Clark NHP promotes interdivisional collaboration, offering interns the chance to work alongside other interns and staff in Resource Management, Administration, and Facilities, tailored to their interests.

Benefits:

- **\$600/week living stipend.**
- \$150/week in housing allowance, if housing is not provided.
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$7,395.00 (pre-tax) upon successful completion of the program
- \$1,200 in Professional Development funds for training, networking, conferences, and/or travel.

Updated 10/2/2023



CONSERVATION LEGACY



- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

How to Apply

Please visit [Community Volunteer Ambassador \(cva.legacy.org\)](https://cva.legacy.org) to review “Member Positions” by region and find instructions on how to apply.

The CVA position will start on **Tuesday, January 21**, and run for 48 weeks until Friday, December 19, 2025.

PLEASE NOTE: Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2025> Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Sunday, December 8, 2024**.

For Application Questions:

Please contact James Gasaway, Program Director at jgasaway@conservationlegacy.org

Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, political affiliation, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.