



**CONSERVATION
LEGACY**



Community Volunteer Ambassador – Fort Frederica National Monument

Location: St. Simons Island, Georgia

Position Details:

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to communities.

The CVA will work collaboratively with Volunteer Supervisors on assessing VIP work needs, and recruitment strategies. They will cross train on projects so that they can better recruit volunteer groups. This will include working with Cultural Resources and archeology interns, as well as with Facility, and visitor services volunteers. The CVA would work alongside summer archeology interns to support the work they are completing by assisting with volunteer management.

The CVA will attend outreach events in the local community and be given the opportunity to visit and view the Volunteer program and operations at Cumberland Island National Seashore.

Site Description

Fort Frederica National Monument (FOFR) is a small park located on St Simons Island along the coast of SE Georgia. It is located 12 miles from Brunswick, south of Savannah, GA. It was established in 1936 by President Roosevelt to protect and preserve an archeological site. The ruins of the old fort represent the struggle between the Spanish and English empires in the 1700's. The land between Charleston, SC and St Augustine, FL was considered "debatable" land. The Battle of Bloody Marsh marked the ending of the last Spanish threat to the Georgia colony.

Volunteers that work at FOFR help with various operations. They work with our facilities crew maintaining the grounds; they assist the interpretation team by working in the visitor center and providing living history and guided tours of the grounds. There are also volunteers that help with archeological research and programs.

Position Responsibilities:

- Assist with Volunteer Recruitment
- Help Volunteer Supervisors strategize volunteer needs and create planning calendar.
- Assist with data entry and onboarding volunteers.
- Strategize bringing in local youth, and underrepresented communities and help us organize special projects for them.
- Help us recruit and organize special volunteer projects/national volunteer workdays.
- Work in collaboration with Cumberland Island Volunteer Program Manager to ensure FOFR volunteer JHA's, PD's, and handbooks are up to date.

CVA Minimum Requirements:

- Friendly and outgoing personality
- Willingness to learn new skills and local history.
- Motivated, flexible, organized, and detail oriented.
- Love of the outdoors and getting your hands dirty
- Participate in the CVA National Early Service Training in late March/early April 2024 (date TBD)



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- Be a U.S. citizen or lawful permanent resident.
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Be able to provide proof of a driver's license and complete a MVR check
- Must be over 21 years old or have had license for at least 3 years to be insured in this position

Preferred Qualifications:

- Experience working with youth/volunteers.
- Public speaking
- Work experience/degree in one of the following areas: education, volunteerism, parks and recreation, history, landscaping, interpretation, archeology, communications, customer service.

Additional Information:

This position will allow the CVA to work with other nearby parks to gain experience/skills. They will have the opportunity to cross train and gain skills and experience with cultural and natural resources as well as interpretation and facilities. Not only will they learn about the different work groups within the park service but gain skills in management and leadership. The CVA will also be able to meet and interact with a wide range of volunteers and visitors from different areas of the United States as well as other countries.

Although the CVA will have to drive a government vehicle to visit other park sites and do outreach, the park housing, being in the park, allows the CVA to walk to work. The CVA will be housed at the park which is on a barrier island and within 3-5 miles of grocery stores, movie theater, and beaches. The park is also close enough to two major cities Savannah to the north and Jacksonville to the south for a day's trip to enjoy more activities and cultural events.

Benefits:

- **\$600/week living stipend.**
- Housing provided.
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$6,895.00 (pre-tax) upon successful completion of the program
- \$1,200 in professional development funds for training, networking, conferences, and/or travel.
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

How to Apply

Please visit [Community Volunteer Ambassador \(cvainternships.org\)](https://www.nps.gov/cvainternships) to review "Member Positions" by region and find instructions on how to apply.

The CVA position will start on **Monday, January 22nd, 2024**, and run for 48 weeks until Friday, December 20th, 2024. Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2024>. Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.



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Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Sunday, December 10th, 2023**.

For Application Questions:

Please contact Geoff Elliot, Program Director at gelliot@conservationlegacy.org

Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, political affiliation, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.