



**CONSERVATION
LEGACY**



PLEASE NOTE: Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2025> Application form requires a resume, cover letter, professional references.

Community Volunteer Ambassador – Lowell National Historical Park

Location: Lowell, MA

Position Details:

Stewards Individual Placements, a program of Conservation Legacy, provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train a diverse group of emerging leaders to assist park units in building lasting connections to communities.

The CVA intern will work closely with and under the direction of the Youth / VIP Coordinator to assess opportunities that align with Lowell National Park's strategic plan and to deepen the park's relevance to regional audiences. They will recruit local youth for summer work programs, internships, and volunteer opportunities. Recruit over 300 volunteers for the 3-day Lowell Folk Festival. Conduct outreach events for recruiting volunteers for the park. The CVA will have opportunities to engage with all divisions of LNHP and job shadow in areas of interest to enhance their continued learning experience. We work with many partners throughout the city and the CVA will have the opportunities to work with these organizations. Our stewardship opportunities are hands on with volunteers from both the city, neighboring communities, local organizations, veterans outreach groups, church groups and college organizations. LNHP conducts volunteer cleanup activities April through November. Lowell National Historical Park's strategic plan is enhanced community engagement. The CVA will assist with promoting new volunteer opportunities and strengthen existing relationships with our volunteer. Opportunities throughout the year for engaging with partners, participating in local programs, or attending workshops will be offered to the CVA. The following workplan is a guide and can be adjusted as needed.

Site Description

Lowell National Historical Park preserves and interprets the history, legacy, and modern relevance of industrialization in the United States through the lens of the textile industry in Lowell, Massachusetts. LNHP promotes appreciation and responsible stewardship of the city's unique architectural, cultural, and historical inheritance through partnerships and community collaboration. LNHP embraces partnerships as an integral approach to accomplishing park and community goals and serves as a model for leveraging collaborative public-private partnerships. Lowell is a very rich diverse community. The park embraces the diversity by way of programming and outreach. Our outreach programs travel to where the residents live and play. We participate in neighborhood activities and festivals. Our summer staff is very diverse, many having been recruited from the local area. Our staff work as a team bringing the park to the people. We provide a safe environment to work and play. Many of our staff participate in group activities during their free time. Activities like volleyball, trivia, and movie nights to list some ways that staff gather to have fun. The park is committed to making sure that interns are included in training, educational programs and involved in park events where they can fully experience Lowell National Historical Park and the National Park Service.

Position Responsibilities:

- Recruit Volunteers for staffing sites at LNHP
- Recruit Youth First mates and assist with training
- Work with partner organizations assisting with the volunteer youth group EYTF (Environmental Youth Task

Updated 10/2/2023



CONSERVATION LEGACY



Force)

- Recruit for the 3 different summer youth programs
- Work with Education on the Dragonfly Mercury Project (3 volunteer events)
- Attend job fairs
- Attend volunteer fairs
- Work with partners on monthly cleanups (April through Oct.)
- Work with partners for Lowell Women's Week

CVA Minimum Requirements:

- Some higher education preferred
- Good work ethics
- Positive attitude and good customer service experience
- Ability to work with various age groups and strong organizational skills
- Participate in the CVA National Early Service Training in March 2025 (date TBD)
- Be a U.S. citizen or lawful permanent resident.
- Be 18-30 years old at time of service (veterans up to 35 years old)
- High School Diploma/GED
- Pass fingerprint-based FBI, state criminal, and a national sex offender checks.
- Be able to provide proof of a driver's license and complete a MVR check
- Must be over 21 years old or have had license for at least 3 years to be insured in this position

Preferred Qualifications:

- Local Applicants preferred due to no park housing.
- Good customer service skills
- Outgoing
- Ability to work with both youth and adults
- Good organizational skills.

Additional Information:

Position is a 40-hour week normally Monday through Friday. At least one Saturday a month is required with an occasional Sunday leading up to and working in the Lowell Folk Festival in July.

Benefits:

- **\$600/week living stipend.**
- \$150/week in housing allowance, if housing is not provided.
- Limited health care/childcare benefits
- The position is eligible for an AmeriCorps Education Award \$7,395.00 (pre-tax) upon successful completion of the program
- \$1,200 in Professional Development funds for training, networking, conferences, and/or travel.
- Networking opportunities within the National Park Service and partnering organizations
- Public Land Corps Hiring Authority
- Week-long in-person training at NPS site with travel/meal expenses covered.

How to Apply

Please visit [Community Volunteer Ambassador \(cva.nerp.gov\)](https://cva.nerp.gov) to review "Member Positions" by region and find instructions on how to apply.

The CVA position will start on **Tuesday, January 21**, and run for 48 weeks until Friday, December 19, 2025.



**CONSERVATION
LEGACY**



PLEASE NOTE: Applicants will need to apply here: <https://form.jotform.com/StewardsIPP/cva-member-application-winter-2025> Application form requires a resume, cover letter, professional references.

Please ensure your cover letter addresses how your experience aligns with the CVA program, your experience working with diverse populations, and position details for this park/position. You may submit one application for multiple positions by selecting all sites you are interested in.

Applications Deadline

Applications will be reviewed on a rolling basis. First review will occur in early November. Final deadline is **Sunday, December 8, 2024.**

For Application Questions:

Please contact James Gasaway, Program Director at jgasaway@conservationlegacy.org

Conservation Legacy is an equal opportunity employer. We are committed to hiring a breadth of diverse professionals and encourage members of diverse groups to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, political affiliation, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.