**PLEASE NOTE: All applications must be submitted through this link - https://form.jotform.com/StewardsIPP/cva-member-application-2027**

**Position Title: Community Volunteer Ambassador** – AmeriCorps

**Conservation Legacy Program:** Stewards Individual Placements

**Site Location:** Biscayne National Park

9700 SW 328th St, Homestead, FL 33033

**Terms of Service:**

- **Start Date: 2/22/2027**
- **End Date: 2/4/2028**
- **AmeriCorps Slot Classification: 1700 Hours (50 Weeks)**

**Purpose:**

Stewards Individual Placements (Stewards), a program of Conservation Legacy, provides individuals with AmeriCorps service and career opportunities to strengthen communities and preserve our natural resources. Participants serve with federal agencies, tribal governments, and nonprofits to provide institutional capacity, develop community relationships, and support ecosystem health. The Community Volunteer Ambassador (CVA) Program combines the strength of a national leader in conservation service with the National Park Service to train emerging leaders to assist park units in building lasting connections to communities.

Biscayne National Park is located in southern Miami-Dade County. The park is 95% water and contains coral reef and seagrass habitats. Most park visitors arrive by boat. Biscayne National Park's volunteer program includes volunteers who help with Interpretation and Resource Management tasks, and, to a lesser extent, facilities management. The park has VIPs that are certified to SCUBA dive for the NPS. The largest volunteer activity is the Biscayne Beach Cleanup, which involves hundreds of volunteers each year.

The Biscayne CVA will assist Resource Management and Interpretation staff with the recruitment and onboarding of volunteers. The CVA will reach out to different segments of the community to advertise volunteer opportunities, recruit new volunteers, and develop relationships with the community.

**Description of Duties:**

- Meeting with local community stakeholder groups to inform them of volunteer opportunities and increase volunteer participation
- Posting volunteer opportunities on park social media, park website, Volunteer.gov and other online forums
- Serving with the park Volunteer coordinator to ensure proper onboarding and updated records for volunteers
- Providing monthly reporting on volunteer statistics
- Periodically accompanying volunteers in the field to ensure the volunteer experience follows proper safety and training procedures and that VIPs are provided with the necessary safety and project equipment

**Qualifications:**

- Bachelor's degree
- Able to serve independently
- Effective written and spoken communication
- Outgoing, friendly, and approachable
- Bilingual (English/Spanish)
- United States citizen, United States national, or a lawful permanent resident alien
- Applicants must be between ages of 18-30 years old, or up to 35 for veterans, based on Public Land Corps Act of 1993 authorizing this AmeriCorps opportunity.
- Has received a high school diploma or equivalency certificate; or has not dropped out of elementary or secondary school to enroll as an AmeriCorps participant, and agrees to obtain a high school diploma or its equivalent prior to using the education award
- Agrees to provide information to establish eligibility and to complete a National Service Criminal History Check.

**Preferred Qualifications**

- Must have a driver's license and a vehicle to get to site, as the park is remote and not reached through public transportation
- Bilingual (English/Spanish)
- Experience in engaging varied audiences (e.g. recreational fishers, academic institutions, clubs, businesses, etc.)

**Our Commitment:**

*Conservation Legacy is committed to the full consideration of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Physical requirements may include periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. The ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or reasonable accommodation due to a disability during the application or recruiting process, please send a request to Vanessa Morrison at vmorrison@conservationlegacy.org*

**Time Requirements:**

- Typically, this position is expected to serve 40 hours per week, but exact service schedules may vary. A half hour lunch break will not be counted towards AmeriCorps service
- Member may be required to participate in national, state, or local service projects or events as part of their service term.

**Orientation and Training:**

- Member will receive an orientation that includes training on AmeriCorps prohibited and unallowable activities.
- Week-long, in-person training on NPS Volunteer Program Management and leadership schools.
- Year-long Continuum of Learning supporting participant professional development.
- $750.00 in Professional Development Funds for travel and training.

**Additional Position and Community Information:**

CVA must have a driver's license and will be able to use park vehicles to conduct offsite recruitment/outreach events in the community.

As a marine park, many of the tasks with VIPs in the park will involve boats as a means of transportation. The CVA will NOT operate boats, but will be a passenger. As such, it is important that the CVA not be prone to seasickness, and be able to exit and enter the boat from shallow water (thigh-deep).

**Benefits:**

- Segal AmeriCorps Education Award of $7,395.00
- Living Allowance of $700.00 per week.
- Additional Benefit of $200.00 per week (if housing is not provided)
- Healthcare Coverage if Eligible
- Childcare Coverage if Eligible
- Loan forbearance if Eligible
- Interest Payments if Eligible
- 10 Federal Holidays, 10 Days Personal Leave, 10 Days Sick Leave

**Evaluation and Reporting:**

As an AmeriCorps member, performance will be evaluated on whether the member has completed the required number of hours, the member has satisfactorily completed assignments, and if the member has met other performance criteria that were clearly communicated at the beginning of the term of service.

Reporting requirements include, but are not limited to, bi-weekly timesheets and accomplishment tracking.

**Program Contact Information:**

Please contact James Gasaway at the contact information below with any questions.

Stewards Contact information: James Gasaway, jgasaway@conservationlegacy.org

*Conservation Legacy is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.*

*We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or reasonable accommodations due to a disability during the application or recruiting process, please send a request to the hiring manager.*